

**Subject:** FW: Electrical Upgrade Meeting - IMPORTANT- Shutdown This Weekend

**Location:** 133

**Start:** 4/7/2011 1:30 PM

**End:** 4/7/2011 3:00 PM

**Show Time As:** Busy

**Recurrence:** (none)

**Meeting Status:** Accepted

**Organizer:** Dooley, Jacqueline (DPH)

**Required Attendees:** Dooley, Jacqueline (DPH); Erskine, Warren (DPH); Smole, Sandra (DPH); Hennigan, Scott (DPH); Han, Linda (DPH); Elumalai, Prabhu (DPH); Reddy, Ramana (DPH); Seeberg, Paul (DPH); Thomas, Ivy (DPH); Kelley, Kathleen (DPH)

**Resources:** 133

When: Thursday, April 07, 2011 1:30 PM-3:00 PM (GMT-05:00) Eastern Time (US & Canada).

Where: 133

Note: The GMT offset above does not reflect daylight saving time adjustments.

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Warren,

You must attend this meeting today about the electrical shutdown this weekend. Prabhu will attend in my place. This is a critical meeting and you will have to come in on Saturday to restart the servers. For the laboratory applications, they can be shutdown tomorrow evening at 5:00 PM and restarted when the power is fully turned on. Once the you restart them, send out an email to the staff on this string, and they will come in remotely and restart all the IML, Rhapsody, BI and BtB LRNB services. Prabhu will then send an email notifying everyone that the services are back up and running. Don't forget to turn my PC on. I can check to make sure the cameras are functioning using VPN and remote desktop.

Regarding **BioWatch**, you need to check with Sandy Smole to see if the servers can be shutdown and restarted at the same time as the lab application servers. She may decide to have them come in later on Saturday or Sunday. She should also be at this meeting.

As I whispered to you yesterday, Oliver came by to see me on Monday and asked which servers needed to remain on emergency power. I told him that the cameras, the LSS system and the telephones all need to be on emergency power. We need this for Select Agent Compliance. He said that he was worried about the UPS that supports the rack with the cameras. I told him that you would be at the meeting and

will make sure that the UPS is functional. He said this is critical, because the power will come on and off when it is switched over to generator. Please make sure you go over this with Oliver and this issue is resolved.

You will also need to send out an email to staff letting them know that the network will be down Friday night for the shutdown.

Linda,  
John Nickerson should send out an email today or earlier tomorrow about the shutdown. I haven't seen one yet. Please

Thanks...Dina

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**From:** Dooley, Jacqueline (DPH)  
**Sent:** Wednesday, March 23, 2011 11:23 AM  
**To:** Dooley, Jacqueline (DPH); Morrison, Robert (DPH); Barrows2, Peter (DPH); Borne, Alan (DPH); Brian Abbott; Caloggero, Dina (DPH); Calvagna, Patricia (DPH); Chen, Karen (DPH); Connolly, Grace (DPH); DPH-CDC-CMiller; DPH-SLI-ABenjamin; Elvin, Paul (DPH); Erskine, Warren (DPH); Gauthier, Cheryl (DPH); Han, Linda (DPH); Hennigan, Scott (DPH); Koszalka, Sue (DPH); Lawler, Michael (DPH); McGuire, Thomas M (DPH); Miller, Charles (DPH); Nassif, Julianne (DPH); Nawn, Kathleen (DPH); DPH-CDC-JNickerson; Patti Lautner; Roger Eaton; Smole, Sandra (DPH); Susan Godwin; Swanson, Tanya (DPH)  
**Cc:** Krumholz, Glenn (DPH); Kazanis, Arthur (DPH)  
**Subject:** Updated: Electrical Upgrade Meeting - IMPORTANT- Shutdown Dates  
**When:** Thursday, April 07, 2011 1:30 PM-3:00 PM (GMT-05:00) Eastern Time (US & Canada).  
**Where:** 133  
**Importance:** High

When: Thursday, April 07, 2011 1:30 PM-3:00 PM (GMT-05:00) Eastern Time (US & Canada).

Where: 133

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Due to a scheduling conflict, this meeting has been moved to Thursday April 7th.

John will be going over the final electrical shutdown dates at this meeting. If you cannot attend, please send staff to represent you.